

## **LABOUR WELFARE ORGANISATION, HYDERABAD REGION**

### **Manual 4(1)(B)(I) ORGANIZATION, FUNCTIONS & DUTIES.**

The Labour Welfare Organisation, Hyderabad Region under the Ministry of Labour & Employment, Government of India deals with the administration of Welfare Funds for certain specified categories of workers in the States of Andhra Pradesh, Tamilnadu, Pondicherry and Andaman & Nicobar Islands. Separate legislations have been enacted by the Parliament to set up Welfare Funds to provide Housing, Medical Care, Social Security, Educational and Recreational facilities to the workers employed in Beedi Industry, Iron Ore, Manganese Ore, Chrome Ore Mine workers, Limestone & Dolomite Mine workers and Cine workers. The Welfare Funds administered by this region are:

1. Mica Mines Labour Welfare Fund Act, 1948
2. Limestone & Dolomite Mines Labour Welfare Fund Act 1972.
3. Iron Ore, Manganese Ore, Chrome Ore Mines Labour Welfare Fund Act 1976.
4. Beedi Workers Welfare Fund Act 1976
5. Cine Workers Welfare Fund Act 1981.

These Funds have been created for levy of cess either on production, consumption, or export of minerals or on manufactured beedies for financing the welfare schemes.

The Labour Welfare Organisation, which administers these funds, is headed by the Joint Secretary & Director General (Labour Welfare) in the Ministry of Labour & Employment assisted by the Welfare Commissioner (Hq) and field formations are headed by the Welfare & Cess Commissioners. The Welfare Commissioner, Hyderabad administers these Funds and implements welfare schemes in the States of Andhra Pradesh, Tamilnadu, Pondicherry and Andaman & Nicobar Islands. The administration and implementation of these Funds in the States of Tamilnadu, Pondicherry and Andaman & Nicobar Islands is done through the field office situated at Tirunelveli headed by the Deputy Welfare Commissioner and Assistant Welfare Commissioner, at Karimnagar administers the funds in the State of Andhra Pradesh .

Addresses of the Administrative offices are given below:

1. Office of the Welfare Commissioner,  
LWo, Kendriya Sadan, Koti,  
Sultan Bazar, Hyderabad – 500 095  
Phone: 24658026 Telefax: 24651235.
2. Office of the Deputy Welfare Commissioner,  
LWO, No. 8/2-A, St. Thomas Road,  
High Ground Tirunelveli – 627001  
Phone: 0462 – 2578266.
3. Office of the Assistant Welfare Commissioner,  
LWO, Room No. 236, 'C' Block,  
Collectorate Campus,  
Karimnagar – 505 001

Implementation of welfare schemes in the sphere of health and medical care, education, housing, family welfare, social security, water supply and recreation, formulated under Mica Mines Labour Welfare Fund Act, 1948, Limestone & Dolomite Mines Labour Welfare Fund Act 1972, Iron Ore, Manganese Ore, Chrome Ore Mines Labour Welfare Fund Act 1976, Beedi Workers Welfare Fund Act 1976, Cine Workers Welfare Fund Act 1981 and **Assessment / Collection** of Cess on Limestone & Dolomite, Iron Ore, Manganese Ore & Chrome Ore under Limestone & Dolomite Mines Labour Welfare Fund Act 1972, Iron Ore, Manganese Ore and Chrome Ore Mines Labour Welfare Cess Act 1976.

There is one 50 bedded hospital for Beedi workers at Mukkudal and NINETEEN Static cum Mobile/Static dispensaries functioning in the State of Tamilnadu to cater the medical and welfare needs of beedi, Cine and mine workers. Similarly there are TWENTY Static cum Mobile/Static dispensaries in Andhra Pradesh. The addresses of the Central Hospital is given below

4. Beedi Workers Welfare Organisation  
Central Hospital for Beedi Workers,  
Kadayan Road, Sokkalalturan Road,  
Mukkudal, Tirunelveli Dist.  
Tamil Nadu-627601.

The Central Hospital caters to the general health care (both indoor and outdoor) of the workers (beedi) and their dependants.

**Manual 4(1)(b)(ii)****THE POWERS AND DUTIES OF OFFICERS AND EMPLOYEES****WELFARE COMMISSIONER:**

Functions as Head of the Department and is responsible for overall administrative and financial control of the Labour Welfare Organisation, Hyderabad Region, and implementation of various Welfare Schemes for Mine / Beedi / Cine workers and their dependents in the States of Andhra Pradesh, Tamilnadu, Pondicherry and Andaman & Nicobar Islands. In addition to this performing the statutory functions laid down under various Welfare Fund legislations.

**DY. WELFARE COMMISSIONER:**

1. Functions as Head of office and is responsible for Administrative and financial control of the field office at Tirunelveli, Tamilnadu and the Beedi / Limestone and Dolomite Mine Workers Welfare Fund Dispensaries in the State of Tamilnadu
2. Functions as Drawing & Disbursing Officer without cheque signing powers.
3. Any other duty assigned by the superior officers.

**ASSISTANT WELFARE COMMISSIONER:**

1. Implementation and supervision of welfare schemes.
2. Secretary of the Advisory Committee / Finance Sub-Committee.
3. Financial & administrative functioning to the extent such powers have been delegated.
4. General Stores / stationary stores / other store required for day to day functioning of the various welfare institutions - procurement, supply and maintenance - responsibilities under the General Financial Rules as amended from time to time and any other special or general orders.
5. Supervision of and carrying out the work of the Organisation(s) in the absence of the Welfare Commissioner on tour etc. according to the policy and directions of the latter.
6. Inspection of Dispensaries / hospitals..
7. Any other duty assigned by the superior officers.

**WELFARE ADMINISTRATOR:**

1. Implementation and supervision of welfare schemes.
2. Secretary of the Advisory Committee / Finance Sub-Committee.
3. Financial & administrative functioning to the extent such powers have been delegated.
4. General Stores / stationary stores / other store required for day to day functioning of the various welfare institutions - procurement, supply and maintenance - responsibilities under the General Financial Rules as amended from time to time and any other special or general orders.
5. Supervision of and carrying out the work of the Organisation(s) in the absence of the Welfare Commissioner on tour etc. according to the policy and directions of the latter.
6. Inspection of Dispensaries / hospitals..
7. Any other duty assigned by the superior officers.

**ACCOUNTS OFFICER:**

1. Maintenance of the accounts of the Organisation(s).
2. Preparation of the Budget.
3. Cheque Drawing Officer.
4. Drawing & Disbursing Officer.
5. Reconciliation of expenditure etc.
6. Settlement of audit paras and objections.

7. Finance advice.
8. Maintenance of G.P.F. accounts pertaining to Group D employees.
9. Joint custody of cash alongwith the Cashier.
10. Any other duty that may be assigned by the superior officers.

**ASSISTANT WELFARE ADMINISTRATOR:**

1. Implementation and supervision of welfare schemes.
2. Contact / close liaison with the workers to know their needs to ensure that the benefits of the various welfare measures are availed by and reaches them.
3. Functions as incharge of the Administrative / Establishment branch of the Organisation where entrusted to him..
4. Any other duty assigned by his superior officers.

**HEAD CLERK-CUM-ACCOUNTANT:**

1. Responsible for the work of the section in which posted.
2. Responsible for the correct and upto date maintenance of accounts both receipt and expenditure including their registers etc.
3. Control over expenditure against sanctioned grant - reconciliation of accounts.
4. Checking of Cash Book.
5. Cent percent checking of the bills / cheques to be cashed with a view to ensure their correctness etc.
6. Settlement of audit paras / objections.
7. Expeditious disposal of the work of the section - checking and guiding the staff under them - submission of periodical returns / reports timely.
8. Recording and weeding of the files timely.
9. Any other duty assigned by the superior officers.

**SENIOR CLERK:**

1. Scrutiny of complicated cases, prepare noting, thereon to facilitate the officer in taking a decision.
2. Guidance to the Junior Clerk in the discharge of their work.
3. Up to date maintenance of various rules / orders / instructions / guard files.
4. Proper maintenance of the files under his charge including records.
5. Any other work allotted to him by the superiors.

**JUNIOR CLERK:**

1. Maintenance of files in the prescribed manner - File register - typing work - Despatch and Diary work - Office records - placing of paper under consideration , docketing them etc.
2. Noting and drafting on the files of simple nature.
3. Recording and weeding of old files.
4. Any other duty allotted to him by the superiors.

**MEDICAL OFFICER:**

1. Planning, medical supervision and co-ordination.
2. Medical consultation/Ward work/Outdoor patients Department work / dispensary work including proper functioning of the dispensary/indoor/outdoor wards.
3. Controlling, maintenance and repairs of the medical vans, if any.
4. Custody of medicines / medical equipments / general stores and maintenance of its account.
5. Financial and administrative functions so far as such powers have been delegated.
6. Any other duty assigned by the superior officers.

**PHARMACIST:**

1. Compounding and dispensing prescriptions according to the hospital / formulary or prescription of doctors.
2. Being responsible for initiating the indents, stores and maintenance of stock and accounts of medical supplies and appliances under his charge.
3. Providing first aid treatment to the injured and repeat prescription of the physicians when ordered in the absence of the doctors.
4. Compiling statistics of hospital dispensary in accordance with instructions, submission of periodical reports / returns etc.
5. Attending to work of the clinical side and doing the routine test of urine, feces and blood provided he has undergone adequate training.
6. Any other duty specified by the superior officer.

**STAFF NURSE:****A. General Care of the Patients:**

1. Responsible for the complete nursing care of the patients assigned to her.
2. Admission & discharge of the patients.
3. Assistance and instructions to patients and their relations.
4. Bathing patients including daily care of mouth, nails, pressure point.
5. Four hourly or more frequent to pressure points.
6. Giving and removing of bed pans and urine pots
7. Giving and removing hot water bottles.
8. Bed making.
9. Feeding of patients.
10. Distribution of diets, milk etc.
11. Preparation of special foods, eggs, milk etc.
12. Technical nursing care of patients:
  - (a) Administration of medicine.
  - (b) administration of injections.
  - (c) Assistance in administration of intra venous injections.
  - (d) Preparation of injections and clearing up.
  - (e) Recording of medicines and injections given.
  - (f) Taking and charting T.P.R.
  - (g) Rounds with doctors.
  - (h) Technical procedures e.g., enema, catheterisation dressing, irrigations, oxygen therapy, preparing for and clearing after procedures.
  - (i) Preparation for and assistance in clinical tests and medical procedures.
  - (j) Pre and post operative care.
  - (k) Urine testing.
  - (l) Collecting labeling and dispatching of specimens.
  - (m) Escorting patients to and fro departments.
  - (n) Giving and receiving reports.

**B. Ward Management:**

- (a) Handing over and taking charge of shift.
  - (b) Keeping the ward clean and tidy.
  - (c) Preparation of surgical supplies, bandages, splints, .
  - (d) Routine care and cleaning of dressing trolleys, cup boards, apparatus, mackintosh etc.
  - (e) Care of clean and soiled linen.
  - (f) Disinfections of linen, beds, floor and bed pans.
- C. Any other duty assigned by the superior officers.**

**JUNIOR ENGINEER:**

1. As laid down in the C.P.W.D. Manual.
2. Maintenance of Departmental residential and non residential buildings.
3. Inspection of sites / houses under various housing schemes for beedi / mine workers.
4. Inspection of water supply schemes for mine workers.

**SWEEPER:**

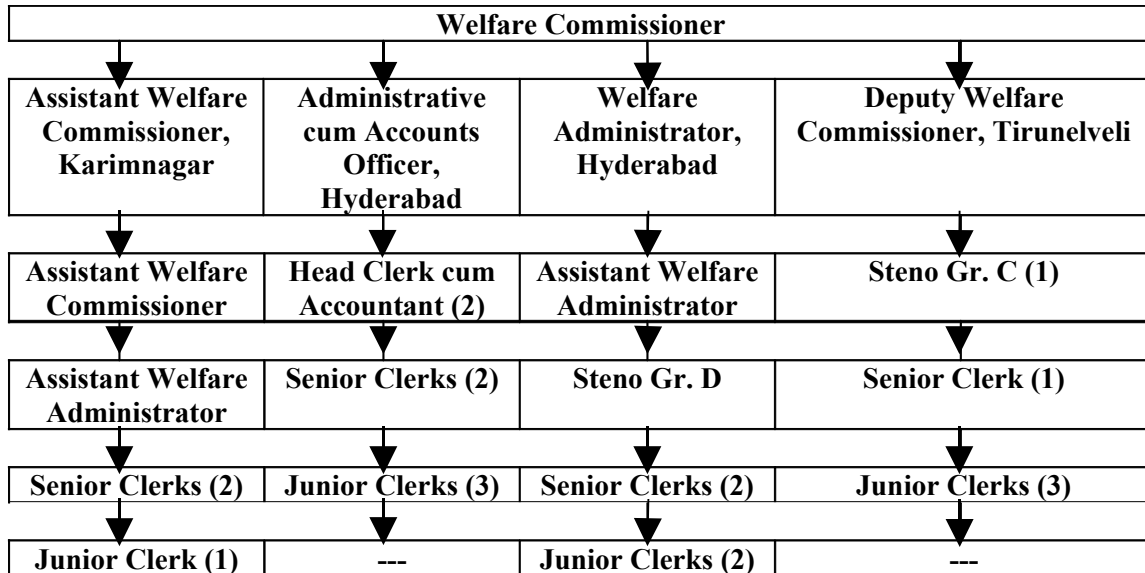
1. Will clear wards, floors, sinks, lavatories and toilet seats, windows, walls and other area in the ward / hospital / dispensary / welfare institutions / office and their ancillary rooms and keep the hospital / dispensary / welfare institutions / office grounds clean and free from stray dogs, cats, pigs etc.
2. Will clean urine / pots / beds pans and other soiled or contaminated appliances.
3. Will provide bed pans and urine pots to the patients with promptness and prepare patients for operations and diagnostic tests.
4. Will assist in collection and handling urine and stool specimen.
5. Will transport dead bodies to the mortuary and dispose of specimen and organs removed during operations.
6. Will assist in disinfections of soiled linens, mattresses and terminal disinfections of the ward and conveyance of soiled linens to the laundry.
7. Will attend to such other duty allotted to him by the superior officers.

**CHOWKIDAR:**

1. Will be on duty punctually at the approved area. He will be alert throughout the period of duty and perform the duties diligently and with vigilance.
2. Will be responsible for security of the building equipment and patients.
3. Will check that all doors and windows which have to be kept locked during the non-working hours of the hospital / dispensary / welfare institutions / office (s) are securely locked.
4. Will check daily and see that the fire fighting equipment is kept in good working condition and take immediate steps in fire fighting in case there is an incident of fire.
5. Will go round the area to see that no authorised persons are in the premises and prevent unauthorised movement of personnel equipment and supplies.
6. Will report immediately to higher authorities of unusual occurrence.
7. Will remain on duty till relieved.
8. Will perform duty as may be allotted to him by the superior officers.

**Manual 4(1)(b)(iii)****PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY.**

Procedures prescribed by the headquarters (Labour Welfare Division, Ministry of Labour) in the welfare schemes are followed. Powers have been delegated at various levels as per functional needs.

**Channel of supervision and accountability.**

#### 4(1)(b)(iv) NORMS SET FOR DISCHARGE OF FUNCTIONS

##### UNDER HEALTH SCHEMES:

<u>Sl No.</u>	Name of Scheme	Time taken by Medical Officers/ Field Offices to forward the application	Time taken for settling of claims by Office of the Welfare Commissioner	
01	CANCER/HEART/KIDNEY/ MINOR DISEASES LIKE HERNIA, APPENDECTOMY, ULCER, GYNAECOLOGICAL AND PROSTRATE DISEASES	15 DAYS	1 Issuance of permission	1 week
			2 Issuance of Sanction order after receipt of complete claim forms	1-2 week
02	SPECTACLES / DOMICILLIARY TREATMENT OF TB / MONETARY COMPENSATION FOR STERILISATION	15 DAYS	Scrutiny of Application and issuance of sanction order	15-20 days
03	MATERNITY BENEFIT	15 DAYS	Scrutiny of Application and issuance of sanction order	30 days
04	GROUP INSURANCE SCHEME	10 DAYS	Scrutiny & forwarding of application to LIC	2-3 weeks

##### UNDER EDUCATION SCHEME.

Scholarship/Grant for purchase of books etc.

1. Scrutiny/verification of applications: within 30 days of closing date of receipt of applications.
2. Issuing of sanctions for eligible applicants : within 30 days of verification.
3. Actual disbursement of the scholarships/grants : As per annual programme to be drawn by welfare commissioner

**Manual 4(1)(b)(V)****THE RULES, REGULATIONS, INSTRUCTIONS,  
MANUALS AND RECORDS**

1. Limestone & Dolomite Mines Labour Welfare Fund Rules 1973.
2. Iron Ore, Manganese Ore, Chrome Ore Mines Labour Welfare Fund Rules 1978.
3. Mica Mines Labour Welfare Fund Act, 1948
3. Beedi Workers Welfare Fund Rules 1978
4. Cine Workers Welfare Fund Rules 1984.\_  
(Sl.No.3&4 above are priced publications)

**WELFARE SCHEMES:****HEALTH SCHEMES****1 Free Medical Treatment**

Free Medical Care is extended to the Beedi / Mine and Cine workers through the Hospitals, Static Dispensaries and Static-cum-Mobile Dispensaries run by the Labour Welfare Organization.

There is one 50 bedded hospital for Beedi workers at Mukkudal and **19** Static cum Mobile/Static dispensaries functioning in the State of Tamilnadu to cater the medical and welfare needs of beedi, Cine and mine workers. Similarly there are **20** Static cum Mobile/Static dispensaries in Andhra Pradesh.

**2 Reimbursement of entire expenditure for treatment of cancer:  
(Scheme was introduced on 01-12-1984)**

CANCER TREATMENT:  
(for workers & dependents -  
6 months continuous service is  
essential)

- a) Reimbursement of full expenditure \*\* for the treatment taken in Govt. hospital /govt. recognised hospitals.
- b) Subsistence allowance shall be paid @ Rs.600-750 per month. Conveyance charges will be reimbursed from residence to hospital and back.

**3 Reimbursement of expenses for treatment of heart diseases:  
(Scheme was introduced on 18-09-1984)**

HEART DISEASES:  
(for workers & dependants -  
3 years continuous service is essential)

- a) Reimbursement of expenditure upto Rs.1.3 lakhs \*\*for the treatment taken in govt hospital / Govt.recognised hospital.
- b) Subsistence allowance shall be paid @ Rs.750-1000/- per month. Conveyance charges will also be reimbursed from residence to hospital & back.

**4 Reimbursement of expenses for treatment of Kidney Transplantation etc:  
(Scheme was introduced on 10-02-1992)**

- KIDNEY TRANSPLANTATION:  
(for workers & dependants -  
3 years continuous service is  
essential)
- a) Reimbursement of expenditure upto  
Rs.2 lakh \*\*for the treatment taken in  
govt. hospital /govt. recognised hospital.
  - b) Subsistence allowance shall be paid  
@ Rs.750-1000/- per month. Conveyance  
charges will also be reimbursed  
from  
residence to hospital & back.

\*\* The Welfare Commissioner of the region has powers to sanction reimbursement upto Rs.30,000/-in each case. And beyond Rs.30,000/ in each case the approval of the office of the DG (LW), New Delhi is required

**5 Financial Assistance for minor diseases like Hernia, Appendectomy,  
Ulcer, Gynecological diseases and prostrate diseases:  
( Scheme was introduced on 13-12-2003)**

- Minor Diseases like :  
Hernia, appendectomy, Ulcer,  
Gynecological diseases, Prostrate  
diseases.  
(3 years continuous service)  
(Only for Workers)
- a) Reimbursement of expenditure upto  
Rs.30,000/-for the treatment taken in  
govt. hospital /govt. recognised hospital.

For availing the benefits of the above schemes, the worker has to take prior permission of /inform the Welfare Commissioner for taking treatment in Govt. Hospital or Govt. recognised Hospitals in the prescribed form through the nearest Medical Officer of LWO dispensary and the claims have to be submitted in the prescribed form.

**6 Financial assistance for purchase of Spectacles:  
( Scheme was introduced on 14-09-1984)**

- PURCHASE OF SPECTACLES:  
(for workers only )-
- a) Reimbursement of expenditure upto  
Rs.150/- for purchase of spectacles.
  - b) Reimbursement of expenditure upto Rs.70/-  
for change of lens.

The worker has to procure the spectacle and send the original receipt alongwith the application to the Welfare Commissioner.

**7 Maternity Benefit Scheme for Female Workers:  
( Scheme was introduced in 1988)**

MATERNITY BENEFIT: Financial Assistance of Rs.1000/- will be given  
(for Female workers only - for the first two deliveries.  
6 months continuous service is  
essential)

The female worker shall submit the claim of Maternity benefit after delivery alongwith birth certificate in the prescribed format.

**8 Monetary Compensation for Sterilization:  
( Scheme was introduced on 29-07-1988)**

MONETARY COMPENSATION Rs.200/- will be paid if the worker or his/her  
FOR STERILISATION spouse undergoes Sterilization having two or  
(for worker & his or her spouse- less living children.  
6 months continuous service is  
essential)

The worker has to submit the claim in the prescribed format.

**9 Reservation of Beds in TB Hospital/ Sanatoria and Domiciliary treatment of  
TB: ( Scheme was introduced on 12-04-1978 & 06-08-1985)**

TREATMENT FOR T.B.: a) Free treatment in T.B. Hospital  
(for workers & dependents - b) Rs.50/- per month for purchase of medicines  
6 months continuous service is c) Subsistence allowance shall be paid  
essential. @ Rs.750-- to workers only

Worker has to avail treatment at the recognised TB Hospitals and submit the claims in the prescribed format. Subsistence allowance will be paid for the period of non payment of wages to the worker.

**10 Providing treatment for mental diseases  
( Scheme was introduced on 28-09-1987)**

MENTAL DISEASES a) Monthly expenditure of Rs.180 - Rs.900/- per  
( For workers & dependants) patient per month is paid to the mental hospital  
6 months continuous service b) Subsistence Allowance shall be paid @  
is essential) Rs.600/- to Rs.750/- per month

**11 Providing treatment for leprosy for workers.  
( Scheme was introduced on 26-08-1986)**

LEPROSY RELIEF  
For workers & dependants  
6 months continuous service

Subsistence Allowance shall be paid @ Rs.200/-  
to Rs. 300/- per month

**12. Scheme for financial assistance to a widow/widower of beedi/cine/ mine worker as well as to widow/widower worker (mine/beedi/cine) for meeting the wedding expenses of their daughters.**

- Rs. 5000/- in each occasion for marriage of 1<sup>st</sup> two daughters.

**13. Scheme for Grant-in-aid to State Govt / ESIC / Beedi Workers Group Housing Co-op.Society / NGOs / Control of State Govt. Recognised Hospital /s etc. for providing medical facilities to Beedi Workers.**

- Upto Rs.2.0 crores or 75% of the actual cost of construction including cost of Medical equipments.
- Rs.4.0 lakh or 75% of the actual cost of Ambulance / Mobile Van whichever is less.
- Rs.10.0-0 lakh per annum or 75% of the actual cost, towards supply of medicines to a 15-bedded hospital maintained by above organisation.
- The said institutions are eligible for grant in aid if they intend to expand the existing infrastructure or to provide both indoor and outdoor medical facilities to the Beedi workers.
- Recurring expenses including payment of salary to the Medical / Para medical / Ministerial staff has to be borne by the respective institution.

**14 Providing financial assistance towards funeral expenses of beedi/cine/ mine workers.**

- Rs. 1500/- is given in cash as to the family members of the deceased beedi/cine/mine worker to meet the funeral expenses.

**15 Grant in aid to mine management for maintenance of standard dispensary services:**

**Applicability** Any Mine management which maintains Standard Dispensary/Hospital .

**Benefits:** Grant in aid is payable @10 paise per Metric Tonne of Iron Ore/Manganese Ore/Chrome Ore produced and @ 40 paise per metric tonne of Limestone & Dolomite produced or 75% of the expenditure on Medicines and establishments charges, whichever is less.

**16. Financial assistance to mine workers involved in serious accident**

**Applicability** Any mine worker who meets with fatal accident or is totally /permanently incapacitated in mine accident.

**Benefits** A lump sum grant of Rs.10,000/- . An amount of Rs. 1000/- per month for a maximum period of five years. A monthly scholarship of Rs. 250/- to each of the school

going child till the age of 21 years or his her marriage whichever is earlier. (The children availing this will not be eligible for scholarship under Financial assistance for Education.)

## **17. Financial assistance to mine workers for artificial limbs**

**Applicability** Any mine worker

**Eligibility** Worker who lose their limb while on duty.

**Benefits** The worker is entitled for supply of artificial limb from any of the recognised /approved centres of Government of India. The total expenditure including the cost of limbs and travelling expenses to the centre is borne by Labour Welfare Organisation.

### **EDUCATION SCHEME:**

#### **FINANCIAL ASSISTANCE FOR EDUCATION**

##### **1. Financial Assistance for providing Scholarship to the wards of Beedi Workers.**

Under the Education Scheme financial assistance is provided to the school going children of workers studying from Class 1 to professional courses ranging from Rs.250/- to Rs.8000/- per annum.

	<u>BOYS</u>	<u>GIRLS</u>
1. Class 1 to IV .....	250/-	250/-
2. V to VIII Std.....	500/-	940/-
3. IX Std.....	700/-	1,140/-
4. X.....	1,400/-	1,840/-
5. XI, XII/PUC I & II.....	2,000/-	2,440/-
6. 3yrs diploma/Graduation/PG.....	3,000/-	3,000/-
7. Professional degree..... BE/MBBS/BSc. (Agri.)	8,000/-	8,000/-

The worker has to submit the application through the School where the children of the worker is studying in the prescribed form along with seal and signatures of the school, copy of Marks Card with a copy of identity card within the prescribed time limit.

##### **2. Financial assistance for purchase of vehicle for school going children**

**Applicability** Mine management (Lime Stone & Dolomite Mine & Iron/Manganese/Chrome ore mine)

**Eligibility** Minimum children (studying in school/college or other institutions) to be benefited should not be less than 50 for a normal bus and 30 for mini bus.

**Benefits** Financial assistance limited to 75% of the actual or Rs.5 lakh for normal bus/3 lakh for a mini bus.

### **HOUSING SCHEME:**

#### **1. Integrated Housing Scheme 2005 for Beedi and Mine workers:**

The Scheme will be funded by the Central Government and implemented by the State Government through the District Collector / Deputy Commissioner of the concerned District.

#### **Cost:**

Minimum cost of construction would be Rs.45,000/- per tenement (Rs. 40,000/- Central subsidy plus Rs.5,000/- workers contribution). A dwelling unit costing up to Rs.1.00 lakh would be admissible under the scheme.

#### **Mode of Application:**

Applications in the prescribed form completed in all respects alongwith the contribution of the workers @ Rs.5,000/- per tenement from the eligible beneficiary shall be deposited with the District Collector / Deputy Commissioner of the concerned district or any authority nominated / appointed by him.

#### **Subsidy:**

A uniform Central subsidy of Rs.40,000/- per worker per unit will be granted. The 1<sup>st</sup> installment of the subsidy of Rs.20,000/- would be released at the time of grant of administrative approval. The 2<sup>nd</sup> installment of subsidy will be released on the construction reaching the roof level.

#### **Eligibility:**

Beedi worker engaged in Beedi industry for not less than 1 year. The monthly income of the family should not exceed Rs.6500/- per month.

The applicant Beedi / Mine worker should not have a House in his/her own name or in the name of his/her spouse or any of the dependents.

The applicant beedi / mine worker or his/her spouse or any of the dependants should not have earlier availed the facility of financial assistance under any housing scheme of the Government.

The house / flat will be completed within a period of 18 months.

All the above conditions of eligibility would be applicable to Iron Ore / Limestone Ore, Dolomite Ore, Chrome / Mica Ore & Manganese Ore Mine workers except in their cases; the family monthly income should not exceed Rs.10,000/-

#### **2. Type I housing scheme for mine workers**

**Applicability** Mine workers employed in the Iron Ore/Manganese ore/Mica/Chrome Ore/Limestone & Dolomite mining industry. The land to be provided by the Mine management at mine site.

**Eligibility** The life of the Mine should not be less than 15 years. The management must be employing regular mine workers and having residential provision for contract workers more than the houses applied for.

**Benefits** A subsidy of Rs.40,000/- or 75% of the actual cost whichever is less will be given to the Mine management who will construct the house.

### 3. Type II housing scheme for mine workers.

**Applicability** Mine workers employed in the Iron Ore/Manganese Ore/Mica/Chrome Ore /Limestone and Dolomite mining Industry. The land to be provided by the Mine management at the mine site.

**Eligibility** The life of the mine should not be less than 15 years. The management must be employing regular mine workers and having residential provision for contract workers more than the houses applied for.

**Benefits** A subsidy of Rs.50,000/- or 75% of actual cost whichever is less is given to the management who will construct the house.

### 4. Grant-in-aid to registered Co-op. Societies of Beedi Workers with 75 or more members for Construction of Work shed & Godown:

- Minimum area of the work shed and godown should not be less than 750 sq.ft. and 600 sq. ft respectively with a minimum life of 20 years.
- Subsidy of maximum of Rs.1.50 lakh or 75% of actual cost of construction after completion of construction.
- Amount is released after inspection by the officers nominated by Welfare Commissioner.

### SOCIAL SECURITY SCHEME:

- Beedi and Cine Workers in the age group of 18-60 years and who are not subscribers of Employees Provident Fund scheme are covered under the Group Insurance Scheme. The benefits under the scheme are as under.

Natural Death	Rs.10,000/-	} Not applicable for Cine Workers
Accidental Death	Rs.25,000/-	
Partial Disability	Rs.12,500/-	
Total Disability	Rs.25,000/-	

### **WATER SUPPLY SCHEMES FOR MINE WORKERS.**

**Applicability** Mine managements

**Eligibility** In area of concentration of mine workers houses.

**Benefits** 75 % of the actual cost of the scheme providing water supply to the mine workers.

### **GRANT IN AID FOR LIBRARIES FOR MINE WORKERS**

**Applicability** Mine managements

**Eligibility** Managements should run libraries for the benefit of minimum 100 workers.

**Benefits** Grant-in-aid of maximum of Rs.5000/- per annum.

### **RECREATIONAL SCHEMES**

#### **1. Supply of TV sets**

**Applicability** Mine and Beedi Workers

**Eligibility** Mine managements and Beedi Workers Co-operative Societies

**Benefits** Rs.10,000/- for colour TV set and Rs.4000/- for B&W TV Set.

#### **2. Grant in aid for purchase of dish antenna**

**Applicabilty** Mine Managements

**Eligibility** Mine managements who provide housing facilities to their workers and where such houses form a colony of at least 100 houses.

**Benefits** Payment limited to 50% of the actual cost of the dish antenna including all the accessories or Rs.30,000/- whichever is less.

#### **3. Organising sports/games social & cultural activities**

**Applicability** Mine and Beedi workers

- Eligibility**
- a) Each mine management with a group of mines under their control will be eligible for reimbursement of expenditure.
  - b) Beedi managements or social and cultural organisation of repute.
  - b) Prior approval of the competent authority is required to be obtained.

**Benefits** A For mine managements

- 1) For purchase of sports gear : 75% of the actual expenditure subject to a limit of Rs.10000/- in a financial year.
- 2) For Sports/Games/Tournaments activity : 75% of the actual expenditure subject to limit of Rs.10000/- in a financial year .
- 3) For social activities : Expenditure limited to Rs.3,500/- or 50% of the actual expenditure, whichever is less
- 4) For cultural activities : Expenditure limited to Rs.3,500/- or 50% of the actual expenditure, whichever is less

B For Beedi Managements

50% of the actual cost of the event subject to a maximum of Rs.2000/- per event.

#### 4. Grant in aid for sports ground

**Applicability** Mine workers only.

**Eligibility** The grant-in-aid will be admissible only for provision of Sports Ground where the concentration of workers is not less than 250. Detailed estimate with site plan indicating the place where the sports ground is proposed to be located should be furnished alongwith application.

**Benefits** Financial assistance will be a grant-in-aid payable subject to a maximum of Rs..3000/- on matching basis.

#### 5. Excursion cum study tour

**Applicability** Mine Workers

- Eligibility**
- 1) All permanent and temporary workers.
  - 2) His/her name should be in the Form 'B' register and has put in continuous service of at least two years.
  - 3) He should possess a valid Identity Card on the date of tour.
  - 4) The period of tour and total distance to and from should not exceed ten days and 3000 Km respectively.
  - 5) The number of workers in one trip should not be less than 10 and not more than 50 in any case.

- 6) To obtain prior approval of Welfare Commissioner before the tour is undertaken.

Benefits Grant-in-Aid payable on matching basis subject to a maximum of Rs.20000/-per tour.

#### **6. Motor vehicle for transportation of mine workers (except mica)**

**Applicability** Mine Workers

- Eligibility**
- 1) The number of mine workers to be benefited should not be less than 75 in case of a normal bus and 40 in case of mini bus.
  - 2) Assistance will be paid to the mine managements.

Benefits Financial assistance will be as follows:

- 1 Normal bus 75% of the actual cost of Rs.5 lakh whichever is less.
- 2 Mini Bus 75% of the actual cost or Rs.3 lakh- whichever is less.

#### **7. Sight seeing & holiday home facilities for beedi workers:**

**Applicability** Beedi Workers.

- Eligibility:**
1. Beedi workers with six months of employment are entitled.
  2. To and fro 2<sup>nd</sup> class railway fare, local conveyance and sight seeing @ Rs.3/- per day for 3 days admissible.
  3. Reimbursement of expenditure is made after certificate of Caretaker Holiday Home.

#### **8. Grant in aid for setting up of community centres for benefit of beedi workers**

- Benefit is available for setting up of Community Centre in beedi Workers Housing Colony having minimum 50 houses.
- The State Government should submit the plan and estimate for construction of Community Hall duly approved by competent authorities.
- the minimum covered area not less than 50 sq. metres with a life of more than 20 years.
- an amount of Rs.1.00 lakh is released on completion of construction after inspection by the Officers of Labour Welfare Organisation.

**Manual 4(1)(b)(vi)**

**STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL.**

Documents pertaining to the implementation of the schemes are held by the Labour Welfare Organisation.

**Manual 4(1)(b)(vii)**

**PARTICULARS OF ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF**

The policies are formulated considering the recommendations of the Central Advisory Committees under different funds and the State Advisory Committees recommends the implementation part thereof.

**Manual 4(1)(b)(viii) STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSISTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES OR OTHER BODIES ARE OPEN TO PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC.**

Notifications pertaining to the constitution of State Advisory Committees under different Labour Welfare Funds in Hyderabad Region:

[To be published in THE GAZETTE OF INDIA, EXTRAORDINARY, Part II, Section 3, Sub-section (ii)]

Government of India  
Ministry of Labour and Employment

New Delhi, the 13<sup>th</sup> March, 2006

Notification

S.O.315\_(E). In exercise of the powers conferred by section 5 of the Beedi Workers Welfare Fund Act, 1976 (62 of 1976), read with sub-rule (2) of rule 3, rule 4 and rule 16 of the Beedi Workers Welfare Fund Rules, 1978, the Central Government hereby reconstitutes an Advisory Committee for Beedi Workers Welfare Fund for the State of Andhra Pradesh and appoints the following persons to the said Committee for a period of three years from the date of publication of this notification in the Official Gazette, namely:-

- |      |   |  |
|------|---|--|
| (i)  | Shri S. Ramulu Naik,<br>House No.8-4-325/4/10,<br>Banjara Nagar,<br>Opposite ECE Meter Factory,<br>Erragada,Hyderabad,<br>Andhra Pradesh. | Chairman                               |
| (ii) | Welfare Commissioner,<br>Government of India,   | Vice-Chairman<br>( <i>ex-officio</i> ) |

- Labour Welfare Organisation,  
Hyderabad.
- (iii) The Additional Commissioner of Labour,  
Government of Andhra Pradesh,  
Hyderabad. Member  
(*ex-officio*)  
State Government Representative
- (iv) Shri Soyam Bapu Rao,  
Member of Legislative Assembly  
Boath Constituency,  
Adilabad District. Member  
Member of Legislative Assembly

### **Employers' Representative**

- (v)(a) Shri Hitendra Upadhyaya,  
Senior General Manager,  
Hiralal Prabhuram and Company  
Gajulpet, Post Box No.87,  
Nizamabad. Member
- (b) Shri Sohail Ahmed,  
Vusthad Beedi Factory,  
Chinna Chinthakunta,  
Mahaboobnagar District  
P.T.O. Member

### **Workers' Representative**

- (vi)(a) Shri P. Naryana Swamy,  
President,  
District Beedi Workers Union,  
7-5-12, Venkateswara Colony,  
Mahaboobnagar-509 002. Member
- (b) Shri G. Uppalaiah,  
House No.11-22-425,  
Kashibugga,  
Warangal. Member
- (vii) Smt. Anuradha Reddy,  
General Secretary  
Telangana Women Beedi Workers Welfare Union,  
Prashanth Nagar Colony, Sanga Reddy,  
Medak District. Member  
(Women Representative)
- (viii) Welfare Administrator, Secretary

Labour Welfare Organisation  
Hyderabad.

2. The headquarters of the said Advisory Committee shall be at Hyderabad.

[No.U.19012/05/2005-W.II(C)]

Sd/-  
(Manohar Lal)  
Director General (Labour Welfare) /  
Joint Secretary to the Government of India

To

The Manager,  
Government of India Press  
Mayapuri  
New Delhi.

**Manual 4(1)(b)(ix) & (x) DIRECTORY OF OFFICERS AND EMPLOYEES  
& MONTHLY RENUMERATION**

<b>SL. NO:</b>	<b>NAME OF THE OFFICER</b>	<b>Designation</b>	<b>Place of posting</b>	<b>GR. SAL</b>
1	Dr.A.V.K.Devarayulu	CMO	Srikalahasthi	37762
2	Dr.L.Prabakara Rao	CMO	Amarachintha	42365
3	Dr.N.V.Ramaraju	CMO	Dubbak	43240
4	Dr S.Madhu	MO ( Contract)	Kamalapuram	15000
5	Dr. Kapil Deo	CMO	Kamareddy	43997
6	Sri K.Gopi Krishna	AWC	Karimnagar	24049
7	Dr.S.L. Narayana	CMO	Koratla	44239
8	Dr.K.Venkataratnam	CMO	Nellore	43447
9	Dr.B.Chandrasah	CMO	Nizamabad	48471
10	Dr.V.Sougoumarne	CMO	Siddipet	37087
11	Dr.V Jayapal Reddy	CMO	WARANGAL	40721
12	Dr N Swarnalatha	M O (Ad-hoc)	Hyderabad	31452
13	Dr.P.Kalamathy	M O (Ad-hoc)	Melapalayam	28501
14	Dr.K.Ganapathy	SMO	Tirunelveli	39092
15	Dr A.S.Murugan	MO	Mukkudal	30311
16	Dr Y.Jayaram	CMO	Mukkudal	44461
17	Dr.A.Pareesa Begum	CMO	Tenkasi	36762
18	Dr.A.A.K.Bernett	CMO	Mukkudal	43065
19	Dr.G.Karunakaran	SMO	Trichy	41055
20	Dr K.Usha Rani	M O (Ad-hoc)	Vellore	29850
21	Dr S.Elavarasan	CMO	Gudiyattam	43572
22	Dr.S.Sreelatha	SMO	Chennai	36749
23	Dr.A.Sundararajan	SMO	Surandai	40280
24	Dr.J.Ananth	MO ( Contract)	Koodangulam	15000
25	Dr.N.Uthaman	CMO	Pernambut	40269
26	Dr.A.L.Meena	MO ( Contract)	Panagudi	15000
27	Dr.T.Manoharan	MO	Eruvadi	28349
28	Dr A.Aruvumani	MO ( Contract)	Salem	15000
29	Sri M. Sambasiva Rao	DWC	Tirunelveli	24366
30	Sri V.Srinivasa Murthy	AAO (SR)	Hyderabad	26032
31	Sri A.K.Pradeep	WA	Hyderabad	16882
32	Sri K.Rudrappa	AWA	Karimnagar	15684
33	Sri.A.Srinivas	Pharmacist	Siricilla	11049
34	Sri Abdul Mayeed	Senior Clerk	Karimnagar	11543
35	Smt.K.Vidyalatha	Staffnurse	Nellore	17312

36	Smt D.Girijavathy	Pharmacist	Nellore	14599
37	Sri D.Yanadaiah	Driver Gr.II	Nellore	10658
38	Smt.Y.Usha Rani	ANM	Nizamabad	11096
39	Sri M.Rajasekar	Pharmacist	Nizamabad	12972
40	Sri.M.Sivaraj	Driver	Nizamabad	7995
41	Smt R.Ratnakumari	Staff Nurse	Nirmal	19505

42	Sri S.Laxmaiah	Pharmacist	Nirmal	14474
43	Sri Md.Voliyoddin	Driver	Nirmal	8070
44	Smt.T.Ratna Kumari	ANM	Koratla	10899
45	Sri M.Chandraiah	Pharmacist	Koratla	14599
46	Sri U.Uday Kumar	Driver	Koratla	10905
47	Smt.K.V.Lakshmamma	Staffnurse	Siddipet	16276
48	Sri M.Krishnanjaneyulu	Pharmacist	Siddipet	14599
49	Sri.D.Ramachandram	Driver	Sidipet	9746
50	Smt.P.Kusuma Kumari	Staffnurse	Warangal	15022
51	Sri.M.Prakash	Pharmacist	Warangal	15501
52	Sri T.Narasaiah	Driver	Warangal	8288
53	Smt.D.Prasanna Rani	Staffnurse	Jagitial	14055
54	Sri.K.Srinivas	Pharmacist	Jagitial	11614
55	Sri Ch.Jalapathaiiah	Driver.	Jagitial	8070
56	Smt.I.Varalaxmi	Staffnurse	Hyderabad	18632
57	Smt M.Laxmi Devi	Pharmacist	Hyderabad	13305
58	Sri.N.Yadagiri	Driver Gr I	Hyderabad	10728
59	Sri R.V.E.Anand Sagar	Driver	Karimnagar	7305
60	Smt.Ch.Aruna	Steno(D)	Hyderabad	10817
61	Sri.K.V.Subba Reddy	HCA	Hyderabad	13427
62	Sri.L.Ramana Murthy	Sr.Clerk	Hyderabad	10683
63	Sri.Md.Hidayatullah	Jr.Clerk	Hyderabad	8418
64	Sri S.Nagaiiah	Driver	Hyderabad	10096
65	Smt.Smruthy P.Sahoo	AWA	Hyderabad	12389
66	Sri.Y.Someswara Rao	HCA	Hyderabad	11526
67	Smt V.Sarvamangala	Sr.Clerk	Hyderabad	12389
68	Sri D.S.Rajendernath	Sr.Clerk	Hyderabad	9883
69	Smt.B.Manjula	Jr.Clerk	Hyderabad	7551
70	Sri Sk.Abdul Raoof	Jr.Clerk	Hyderabad	7089
71	Sri.P.Padmanabhan	Sr.Clerk	Hyderabad	9403
72	Sri Sk. Mahaboob John	Jr.Clerk	Hyderabad	8100
73	Sri.B.Vijaya Kumar	Jr.Clerk	Hyderabad	6531
74	Smt.K.Bagyamma	Staffnurse	Srikalahasthi	17506
75	Sri.K.Vasudeva Raju	Pharmacist	Srikalahasthi	15191
76	Smt Bheemamma	Staff Nurse	Alir	14403
77	Sri.Y.Ananda Rao	Driver Gr.I	Alir	11755
78	Smt.P.Rupavathi	ANM	Amarachintha	10649
79	Smt C.Meenakshi	Pharmacist	Amarachintha	14213
80	Sri.P.Yagnabhoopal Reddy	Driver	Amarachintha	7103
81	Smt G.Mariamamma	Staffnurse	Bheemgal	18548
82	Sri M.Gangadhar	Pharmacist	Bheemgal	13343
83	Sri Sk.Jilani Basha	Driver	Srikalahasthy	11991
84	Smt.I.Juliana	Staffnurse	Dubbak	15530
85	Sri.C.Satish Kumar	Pharmacist	Dubbak	13052
86	Sri.K.Venkateswarlu	Driver(Spl)	Dubbak	13082

87	Smt M.Shantha	ANM	Mustabad	10978
88	Sri R.Yellaiah	Pharmacist	Mustabad	14338
89	Sri.A.Thomas	Driver Gr.II	Mustabad	10664
90	Smt.G.Kavitha	Staffnurse	Kothakota	13972
91	Smt.B.Nagamani	Pharmacist	Kothakota	14213
92	Smt.A.Khairunnisa	Staffnurse	Kamareddy	16646
93	Sri.Ch.Veerender	Pharmacist	Kamareddy	9641
94	Sri.Sd.Riazuddin	Driver Gr.II	Kamareddy	9549
95	Smt P.Padmavathy	Staff Nurse	Kamalapuram	16193
96	Sri A.Muralikrishna	Pharmacist	Kamalapuram	13758
97	Sri M.Anandbabu	Driver	Kamalapuram	7277
98	Smt.R.Raja Rajeswari	Pharmacist	Ramayampet	12984
99	Smt.P.Prabhavathi	Staffnurse	Siricilla	16621
100	Sri.P.Vijayasena	Driver Gr.I	Siricilla	11966
101	Sri.B.Narasimha Reddy	AWA	Karimnagar	15263
102	Smt M.Padmalatha	Sr.Clerk	Karimnagar	9740
103	Smt.Ruby	Staffnurse	Melapalayam	14175
104	Sri.A.Manickam	Pharmacist	Pernambut	15066
105	Sri.K.Ramalingam	Driver.Gr.I	Tirunelveli	11764
106	Sri.S.Palani Perumal	Pharmacist	Tirunelveli	14719
107	Smt D.Navamany Flora	Staffnurse	Mukkudal	17358
108	Smt N.Santhi	Staffnurse	Mukkudal	13822
109	Smt S.S.Belvi	Sister in Charge	Mukkudal	23594
110	Smt P.V.Padmini	Lab Technician	Mukkudal	15910
111	Sri T.Radhakrishna	Radographer	Mukkudal	15133
112	Sri J.Jayakumar	Pharmacist	Mukkudal	14213
113	Sri K.Sreekar Babu	Pharmacist	Mukkudal	10199
114	Sri S.Shanmugavel	Driver	Mukkudal	11196
115	Smt.K.Padmavathy	Staffnurse	Tenkasi	12871
116	Sri.A.Asokan	Pharmacist	Tenkasi	11614
117	Sri.P.Anandan	Driver.Gr.I	Tenkasi	11226
118	Smt M.T.A.Selvem	Staffnurse	Alangulam	17547
119	Sri.K.Subramanian	Pharmacist	Alangulam	14338
120	Sri.C.Mariappan	Driver	Alangulam	7858
121	Smt P. Deivalaxmi	Staffnurse	Trichy	20627
122	Sri.S.Srinivasan	Pharmacist	Trichy	15501
123	Sri.P.Veeramani	Driver	Trichy	7920
124	Smt R.Shoba Rani	Staffnurse	Vellore	14055
125	Smt D.Aparanjani	Pharmacist	Vellore	13093
126	Sri.P.Raja	Driver.Gr.II	Vellore	11151
127	Sri.V.Balasubramanian	Driver	Gudiyattam	7995
128	Smt S.P.Dhanamani	Staffnurse	Gudiyattam	16471
129	Sri.N.Sampath	Pharmacist	Gudiyattam	14599
130	Smt T.Santhi	Staffnurse	Melvisharam	16193
131	Sri.V.Armugam	Pharmacist	Melvisharam	11408
132	Sri.M.Muthuramalingam	Driver	Melvisharam	9384

133	Smt C.Pathma Kumari	Staffnurse	Chennai	20515
134	Smt.K.Gayatri	Pharmacist	Chennai	12640
135	Sri K.Marimuthu	Driver	Chennai	9452
136	Smt.T.Fathima	Staffnurse	Surandai	13822
137	Sri.V.Ramachandran	Pharmacist	Surandai	12134
138	Smt.M.Jeeva	Staffnurse	Koodangulam	13822
139	Sri.S.V.Subramanian	Pharmacist	Koodangulam	14213
140	Sri.R.Mathiyazhagan	Driver	Koodangulam	7858
141	Smt.F.E.Mary	Staffnurse	Pudupatti	13822
142	Sri.N.Kannan	Pharmacist	Eruvadi	11408
143	Sri.A.V.Murali	Driver Gr I	Eruvadi	10712
144	Smt.K.L.G.Chandra Leela	Staffnurse	Pernambut	17358
145	Sri.S.Srinivasan	Pharmacist	Melapalayam	11528
146	Smt.G.R.Sahaya kumari	Staffnurse	Panagudi	15666
147	Sri.P.Viswanathan	Pharmacist	Panagudi	13343
148	Smt.K.Punitha	Staffnurse	Salem	14872
149	Sri.M.Muthaiah	Driver.(Spl)	Salem	14155
150	Smt.B.Nalini	Staffnurse	Vaniyombodi	15931
151	Sri T.Raj Kumar	Pharmacist	Vaniyombodi	11614
152	Sri.S.Manthiram	Driver	Vaniyombodi	7995
153	Sri.G.Endy	Pharmacist	Pudupatti	11408
154	Sri.K.Vasu	Pharmacist	Erode	13711
155	Smt.K.Kasi Visalakshi	Jr.Clerk	Tirunelveli	9269
156	Sri G.Raghunadha Rao	Steno Gr C	Tirunelveli	15632
157	Sri G.Penchala Rao	Sr.Clerk	Tirunelveli	12129
158	Sri M.Govinda Swamy	Jr.Clerk	Tirunelveli	9466
159	Sri M.Siva Kumar	Jr.Clerk	Tirunelveli	7931
160	Sri P.M.Rajendran	Driver- Gr.I	Tirunelveli	10410
161	Smt.M.Kalavathy	Sweeper	Srikalahasthi	7107
162	Smt.B.Yasoda	DCA	Srikalahasthi	6988
163	Sri.P.Hari Babu	Chowkidar	Srikalahasthi	6397
164	Sri J.Raveender	DCA	Alair	7858
165	Sri B.Ramulu	DCA	Kamalapuram	6523
166	Sri A.Balaraja	SCC	Kamalapuram	6987
167	Sri.G.Sattaiah	DCA	Amarachintha	8265
168	Sri.P.Dasarath	SCC	Amarachintha	7587
169	Sri.Md.Khaza Moinuddin	DCA	Bheemgal	8584
170	Smt.D.Suguna	SCC	Bheemgal	6871
171	Sri Ch.Venkateswara Rao	DCA	Dubbaka	7700
172	Sri T. Babu	SCC	Dubbaka	7645
173	Sri K.Ramudu	DCA	Mustabad	7993
174	Sri N.Hanumaiah	DCA	Kothakota	7587
175	Sri.Ch.Ramanaiah	SCC	Kothakota	7506
176	Sri.K.S.Raghu	DCA	Kamareddy	8735
177	Smt.Pushpalatha	SCC	Kamareddy	6988
178	Sri.M.Shankar Rao	Chowkidar	Kamareddy	7517

179	Smt.S.Jamuna	DCA	Ramayampet	6871
180	Sri P.Siddaiah	SCC	Ramayampet	6639
181	Smt M.Penchalamma	Thoti	Siricilla	7777
182	Sri.D.Narayana	SCC	Siricilla	6807
183	Sri S.Venkata chalam	SCC	Alir	7029
184	Sri.A.Bhuro	DCA	Hyderabad	7418
185	Sri U.Williams	DCA	Nellore	9091
186	Sri N.Sannaiah	SCC	Nellore	7777
187	Smt.D.Laxmi	SCC	Nizamabad	6988
188	Sri.K.Bhikshapathy	DCA	Nizamabad	8810
189	Sri.Md.Salim Khan	DCA	Nirmal	8188
190	Sri.B.Ashok	Chowkidar	Nirmal	8325
191	Smt.D.Ramakka	DCA	Koratla	6988
192	Sri D.Venkata Ramana	SCC	Koratla	7226
193	Smt.M.Devendra	DCA	Siddipet	6988
194	Sri.A.S.N.Murthy	SCC	Siddipet	6634
195	Sri G.Narasimhulu	DCA	Warangal	8234
196	Sri.D.Mogili	SCC	Warangal	7157
197	Sri Y.Maduletty	DCA	Jagitial	8586
198	Sri G.Bhumanna	SCC	Jagitial	7162
199	Sri.G.Shankar	Duffry	Hyderabad	9009
200	Sri V.V.Syam Sunder	DCA	Hyderabad	5947
201	Sri.A.Ellaiah	DCA	Hyderabad	6682
202	Sri B.Prem Kumar	Peon	Karimnagar	7443
203	Sri.V.Bala Subramanian	DCA	Melapalayam	8930
204	Sri K.Arjun Rao	SCC	Melapalayam	0
205	Smt Sk.Jilani Begum	Sweeper	Mukkudal	7587
206	Smt A.Saraswathy	Sweeper	Mukkudal	7451
207	Sri J.K.Johnson Alex	SCC	Tirunelveli	7232
208	Sri.R.Usaikumar	DCA	Tirunelveli	6817
209	Sri B.Masthanaiah	SCC	Mukkudal	7993
210	Sri P.K.Mohanraj	DCA	Mukkudal	7657
211	Sri A.Murugaiah	SCC	Mukkudal	6639
212	Smt.S.M.Eligebeth Rani	DCA	Tenkasi	8133
213	Sri K.Sayulu	ScC	Tenkasi	8188
214	Sri.P.Muthu Samy	DCA	Alangulam	7506
215	Sri P.C.Ravi	SCC	Alangulam	6407
216	Sri.S.Chellaiah	DCA	Trichy	8616
217	Sri M. Esakki	SCC	Trichy	7532
218	Sri.U.Ramachandraiah	DCA	Vellore	8270
219	Sri.S.Meenakshinathan	DCA	Gudiyattam	8586
220	Sri M.Annadurai	DCA	Melvisharam	7642
221	Sri K.Sundaram	SCC	Melvisharam	6639
222	Sri S.Sarath Babu	DCA	Chennai	7783
223	Smt.N.Jyothiammal	Sweeper	Chennai	9713
224	Sri K.Rama Raghavaiah	SCC	Chennai	10998

225	Sri.M.Karuppaiah	DCA	Surandai	7723
226	Sri.S.Velu	SCC	Surandai	6694
227	Sri P.Sadasivam	DCA	Koodangulam	7723
228	Sri.D.Pochaiiah	SCC	Koodangulam	6694
229	Sri L.Pandian	DCA	Eruvadi	8128
230	Sri.T.Thangappa	SCC	Eruvadi	6639
231	Sri.P.Chinnathambi	DCA	Pernumbut	8048
232	Sri.Sk.Shantharam	SCC	Pernumbut	6639
233	Sri.T.Murugan	DCA	Panagudi	6578
234	Sri.M.Murugesan	SCC	Panagudi	6699
235	Sri A. Mohideen	DCA	Salem	7002
236	Sri.D.Narayanan	SCC	Salem	7002
237	Sri.S.Deenadayalan	DCA	Vaniyambadi	6752
238	Sri P.Mohanraj	SCC	Vaniyambadi	8133
239	Sri S.Srinivasan	DCA	Pudupatti	7642
240	Sri.S.Chellappa	SCC	Pudupatti	6639
241	Sri.M.Ramakrishnan	SCC	Gudiyattam	7635
242	Sri P.Sudhakar	DCA	ERODE	8188
243	Sri.V.Sundararajan	Peon	Tirunelveli	7563
244	Sri.K.Malaichamy	Peon	Tirunelveli	7528

**MANUAL 4(1)(B)(XI) BUDGET ALLOCATION B.E. 2006-07**

	<b>Beedi Workers Welfare Fund</b>	<b>Limestone &amp; Dolomite Mines Labour Welfare Fund</b>	<b>Iron/Manganese/Chrome ore Mines Labour Welfare Fund</b>	<b>Cine Workers Welfare Fund.</b>	<b>Mica Mines Labour Welfare Fund.</b>
<b>Administration</b>	<b>3678</b>	<b>2045</b>	<b>1462</b>	<b>0</b>	<b>323</b>
<b>Health</b>	<b>69121</b>	<b>2920</b>	<b>30</b>	<b>2523</b>	<b>356</b>
<b>Education</b>	<b>140800</b>	<b>3567</b>	<b>175</b>	<b>1100</b>	<b>3409</b>
<b>Housing</b>	<b>20000</b>	<b>4400</b>	<b>400</b>	<b>0</b>	<b>0</b>
<b>Recreation</b>	<b>70</b>	<b>100</b>	<b>10</b>	<b>0</b>	<b>0</b>
<b>Water Supply</b>	<b>-</b>	<b>2000</b>	<b>50</b>		<b>-</b>
<b>Total</b>				<b>3623</b>	

**Manual 4(1)(b)(xii) SUBSIDY PROGRAMME**

**Manual 4(1)(b)(xiii) PARTICULARS OF RECEIPTS OF CONCESSIONS, PERMITS OR AUTHORISATIONS GRANTED BY IT**

**Not applicable to Labour Welfare Organisation**

**Manual 4(1)(b)(xiv) DETAILS IN RESPECT OF THE INFORMATION AVAILABLE TO OR HELD BY THE ORGANISATION REDUCED IN AN ELECTRONIC FORM**

- i) Details of organisation, its field units, function and duties
- ii) The powers and duties of officers and employees
- iii) Channel of supervision
- iv) Details of Schemes
- v) Details of State Advisory Committees
- vi) Directory of officers and employees alongwith remuneration
- vii) Budget allocation for the year 2005-2006
- viii) Details of subsidy granted under Integrated Housing Scheme
- ix) Names, designation and other particulars of the Central Public Information Officer/Assistant Central Public Information Officer of the Organisation

**Manual 4(1)(b)(xvi) PUBLIC INFORMATION OFFICERS**

S.No	Name of the designated officer	Designated as	Region / Unit for which designated
1.	Shri A.K. Pradeep, Welfare Administrator, LWO, Hyderabad	PIO	Office of the Welfare Commissioner, LWO, Kendriya Sadan, Koti, Sultan Bazar, Hyderabad – 500 095 Phone: 24658026 Telefax: 24651235
2.	Shri M. Sambasiva Rao, Deputy Welfare Commissioner, LWO, Tirunelveli	APIO	Office of the Deputy Welfare Commissioner, LWO, No. 8/2-A, St. Thomas Road, High Ground Tirunelveli – 627001 Phone: 0462 – 2578266
3.	Shri K. Gopikrishna, Asstt. Welfare Commissioner, LWO, Karimnagar	APIO	Office of the Assistant Welfare Commissioner, LWO, Room No. 236, 'C' Block, Collectorate Campus, Karimnagar – 505 001