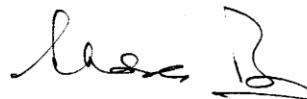


Preface

The basic objective behind preparation of the Brochure is to have a handy booklet for referral purposes regarding the work allocated to different sections/units/desks, concerned officers, their contact numbers and organisational chart for understanding the hierarchy in the **Directorate General of Employment and Training, Ministry of Labour & Employment**. This brochure was last published in the year 1996. Since then, a lot of changes have taken place. As such a need has been felt for bringing out a revised edition. This will also be an aid to smooth implementation of the Right to Information Act, 2005 that has become effective from 15.10.2005.

Internal Work Study Unit under the able guidance of **Dr. Shakuntla, Controller of Accounts** and Shri Rajendra Joshi, Senior Analyst has successfully executed this job which is commendable. The valuable support of Shri U.S. Pandey, Junior Analyst, Shri Pushpender Kumar, Junior Analyst, Shri Prem Chand, Junior Analyst, Shri Ashish Chatterjee, Research Assistant, Shri Sher Singh Meena, UDC and Shri Pravin Kumar, LDC, in priming and completion of the Brochure in its present form is highly appreciable.

Suggestions for improvement of this Brochure, for future editions are welcome.



(SHARDA PRASAD)
Director General/Joint Secretary

4/7

New Delhi

Dated : 4. 7. 08